



NATIONAL APPRENTICESHIP TRAINING SCHEME (NATS)

ESTABLISHMENT BROCHURE

**Ministry of Human Resource Development
Department of Higher Education
Government of India**

NATS HELPS YOU TO GROW YOUR BUSINESS - MAKE THE RIGHT CONNECTIONS

TIME SAVING

COST EFFECTIVE

RECRUITMENT

HASSLE FREE

CLAIM

HUMAN RESOURCE

APPRENTICE

SKILLED

STIPEND

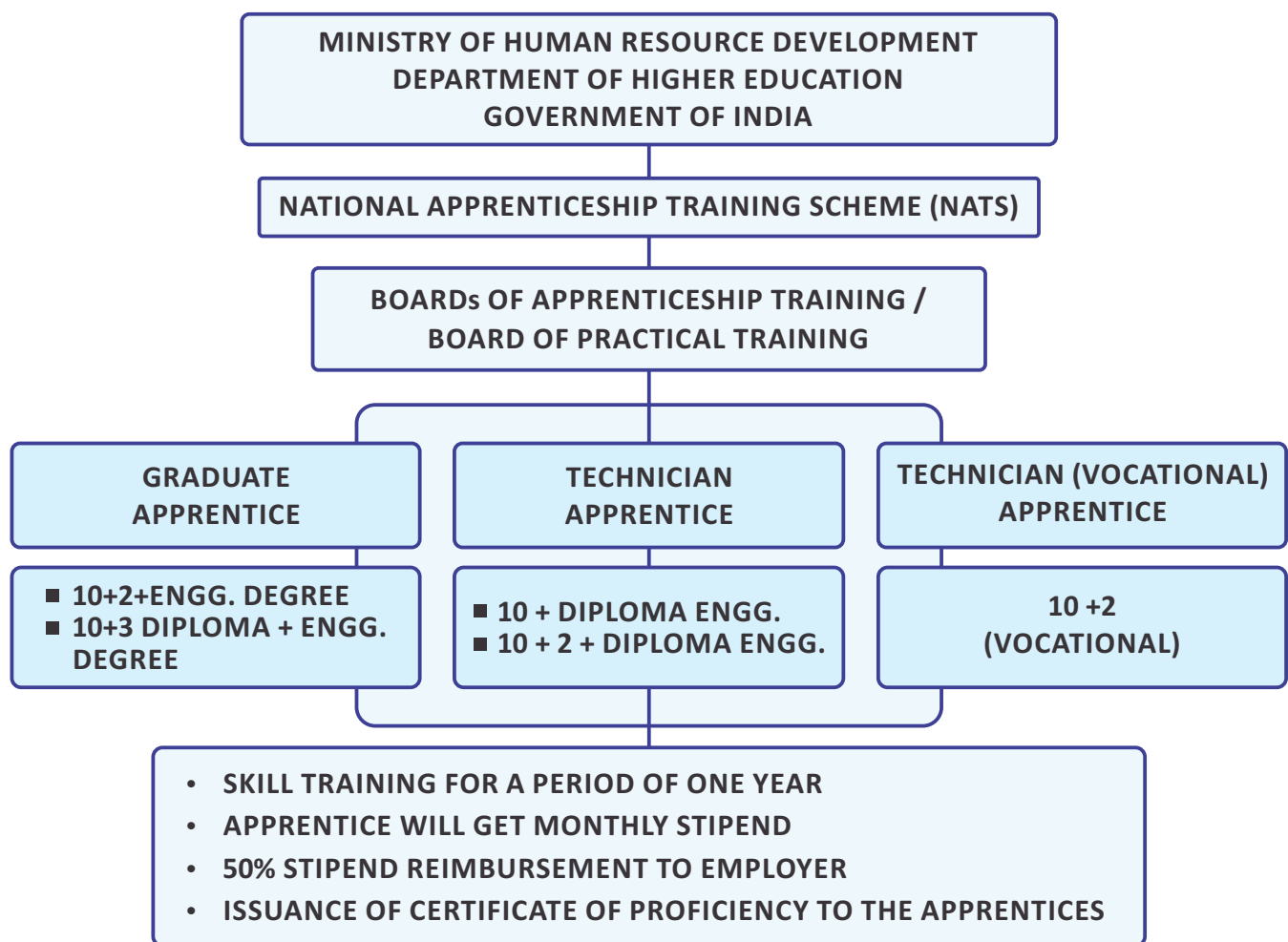
www.mhrdnats.gov.in

About The Scheme

The importance of industrialization was emphasized by the Government of India in order to provide job opportunities for the vast majority of the people and to achieve economic growth. The various skills needed for the industries were identified.

In order to meet the requirements of the industries, the Government of India decided to utilize the facilities available in the industries for training of fresh graduates, diploma holders in Engineering / Technology, Pharmacy, Architecture, Hotel Management & Catering Technology, Library Science, and pass out of 10 + 2 level vocational courses and students of sandwich courses of engineering colleges and polytechnic colleges under the category of Graduate, Technician, Technician (Vocational), Graduate sandwich, Technician sandwich Apprentices respectively under the purview of the Apprentices Act 1961 as amended in 1973, 1986, and 2014 and the Apprenticeship Rule 1992 (as amended in 2015). The Schematic representation of National Apprenticeship Training Scheme is as under;

Implementation Methodology of NATS

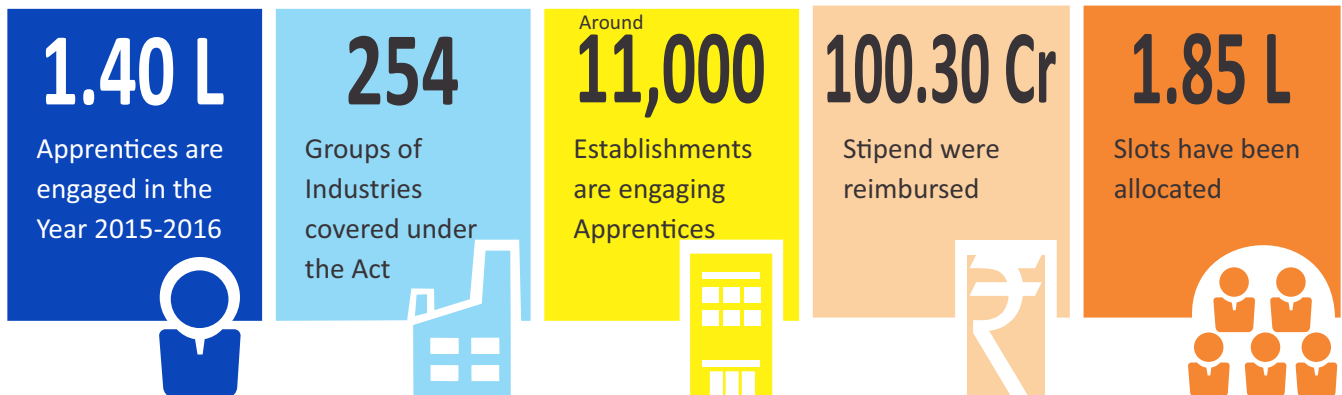


NATS

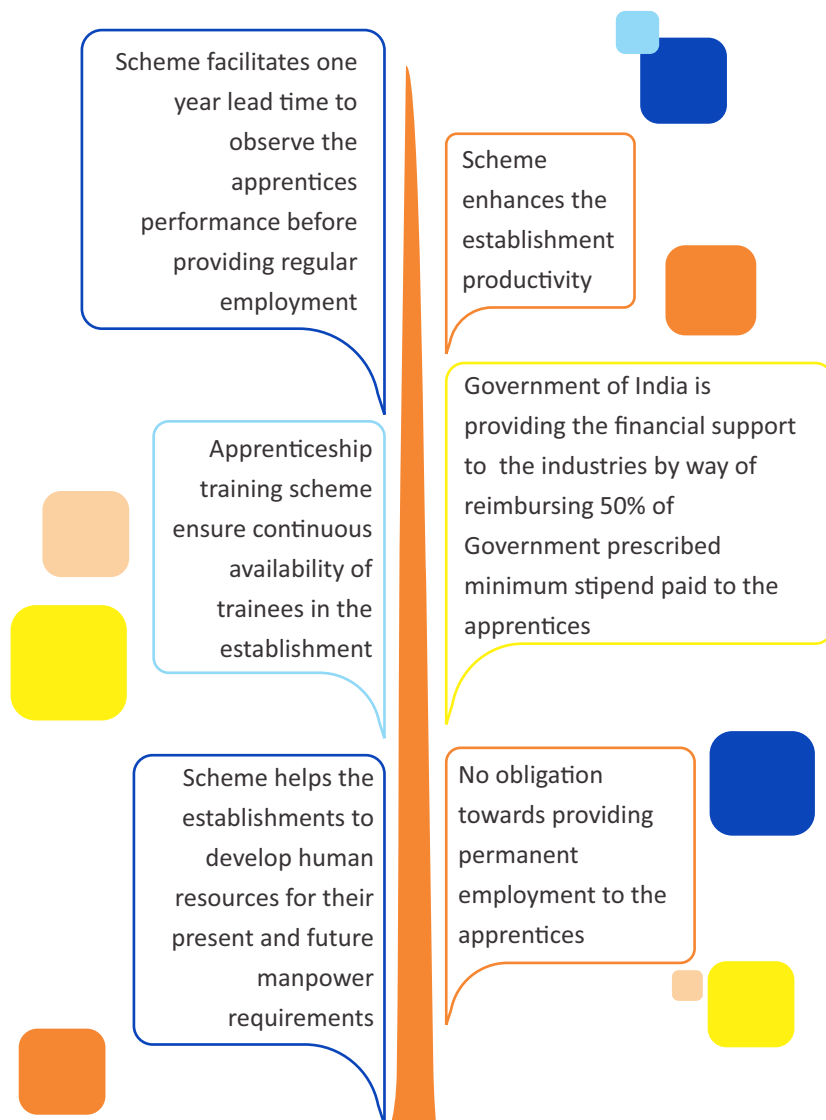


Coverage

It is obligatory on part of the every employer from Central, State and Private Sector Establishments having requisite training Infrastructure as laid down in the Act to engage the Apprentices.



Benefits of The Scheme



Objectives of The Scheme

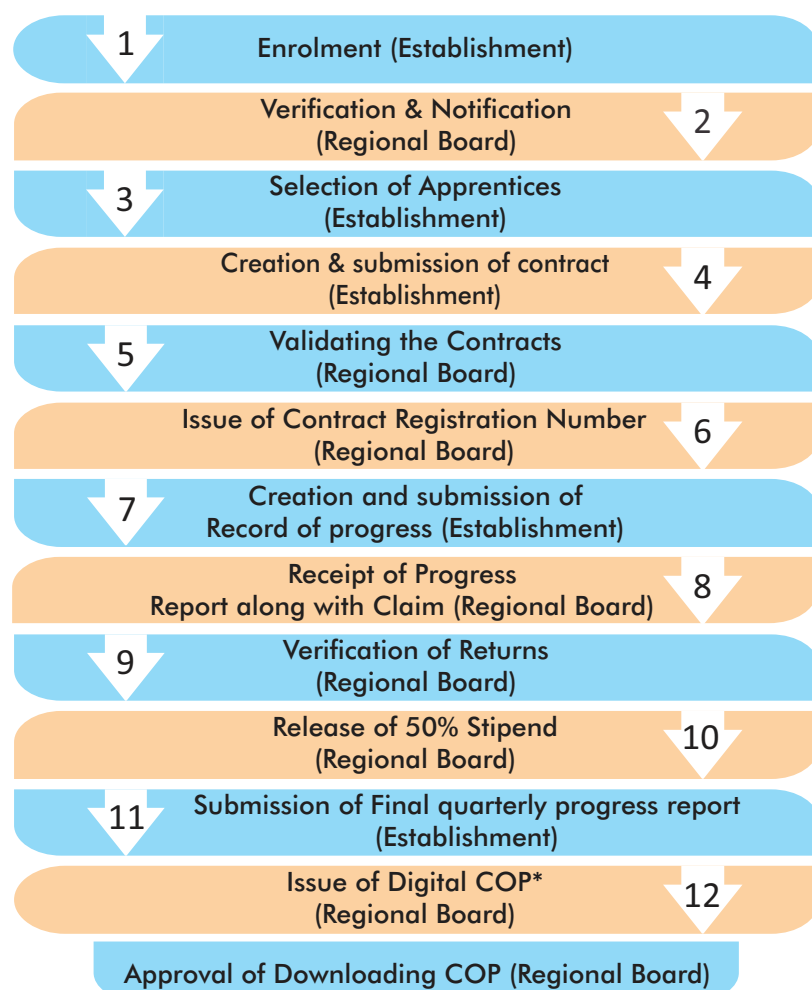
To bridge any gaps, the practical/hands on Skill of fresh graduates, diploma holders in engineering & technology and +2 vocational pass-outs that they do not acquire during their study in colleges.

Facilitate the employers to develop disciplined & regulated skilled manpower to meet the present and future manpower requirement which will help them to face the challenges of technology growth in the industries at the competitive cutting edge in global market.

Help prospective employers in making better selection for regular employment.

Implementation Procedure of National Apprenticeship Training

SCHEME FLOW DIAGRAM (ONLINE) www.mhrdnats.gov.in



SURVEY AND NOTIFICATION

The Boards of Apprenticeship Training / Board of practical Training identify the Industries for notification as per the Section 8(1) of The Apprenticeship Act 1961(as amended in 2014) and Rule 7(B) of The Apprenticeship Rule 1992,(as amended in 2015).

For Notification the eligible establishments shall enroll / register online through the National web portal www.mhrdnats.gov.in After registration the establishments are requested to submit the scanned copies of the following documents to the concerned Regional Boards for validation.

1. Request Letter / E-mail
2. Brief profile about establishment
3. Latest Income Tax Return
4. Structured Training Module
5. Certificate of Incorporation / Memorandum of Association

*COP- Certificate of Proficiency

Salient Features of NATS

Several employees may join together either themselves or through an agency approved by Regional Central Apprenticeship Advisor for the purpose of providing apprenticeship Training to the apprentices engaged by them

Students should not have completed three years after passing of the qualifying examination

All transactions are made online by launch of National Web Portal (Enrolment, Contract Submission, Claim Submission, Record of Progress, Training completion report, Issue of Digital Certificate of Proficiency)

Period of training is one year. Establishment can engage apprentices at any point of time throughout the year

Students should not have work experience of one year or more and not undergone Apprenticeship Training else where

Apprentices are entitled for leave and holiday as observed in the Establishment in which he/she is undergoing training

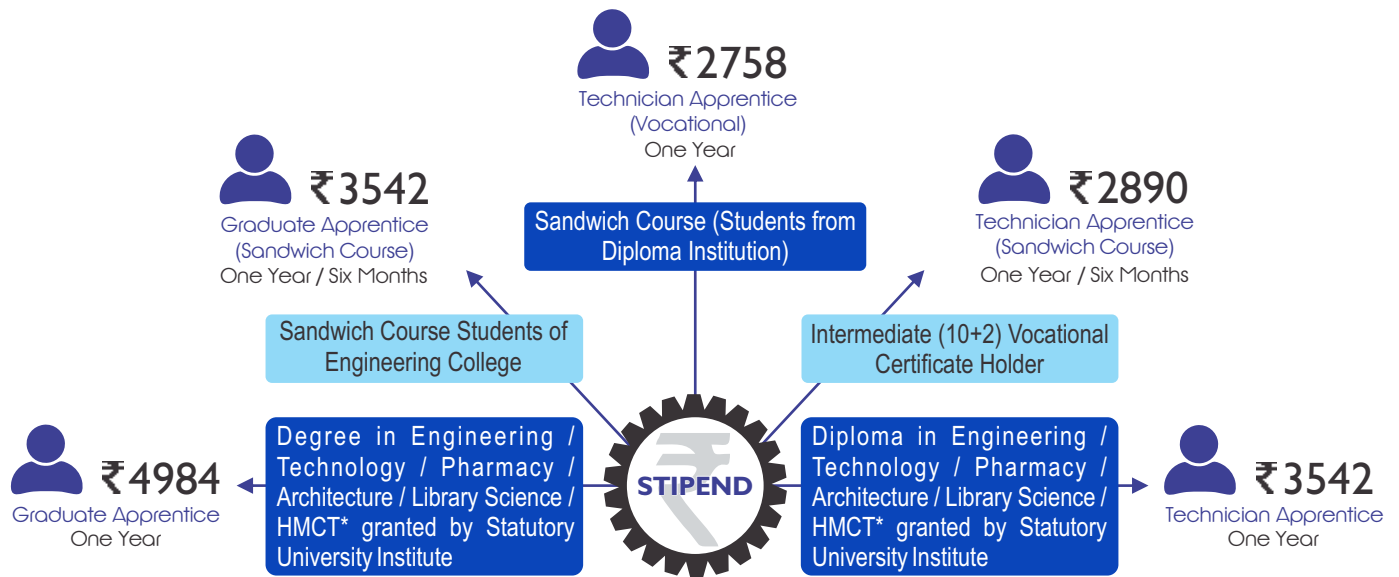
Establishment can engage apprentices from any part of the country considering the eligibility criteria

Subject fields have been designated for the category of Graduate / Technician Apprentices and Technician (Vocational) Apprentices, in addition to that optional trades are also available

Employers have to fulfill their obligation under the Act

Establishment operating business through different regions of India can implement the scheme from any one of the Boards under PAN India basis

Stipend



*The stipend to be paid before 10th day of the following month as per the Apprenticeship Rules 2015 Rule 11(3)

- Government of India revises the monthly rate of stipend periodically.
- Establishments are free to pay higher stipend.

Apprentice Selection Process

Establishment Mode of Selection Process

- Establishment own advertisement
- Campus Recruitment in Technical and Vocational Institutes
- Participating in Centralized Pattern of Selections organised by Boards of Apprenticeship / Practical Training
- Candidates approaching directly to the Establishments
- From the database of aspirants enrolled on the National Portal www.mhrdnats.gov.in

Note : The selection of apprentices is prerogative of the training establishments. If selection of apprentices is done as per the method above, establishment will ensure that the selected candidates are enrolled in the national portal : www.mhrdnats.gov.in before commencement of their training.





How to Register in Web portal

- Step 1** : Enter **www.mhrdnats.gov.in** in a web browser
- Step 2** : Click Register, select establishment and click register
- Step 3** : Enrolment type select category - Establishment
- Step 4** : Fill all the details. Hence all communication will be sent to factory / place of training e-mail-id. A unique e-mail-id will be given to you for login and it cannot be changed
- Step 5** : Fill manpower, infrastructure for imparting training and apprentices requirement details
- Step 6** : Before declaration ensure all the details entered are correct & click submit button
- Step 7** : After completion of 7 steps, the system will generate a user name, e-mail-id and password
- Step 8** : Enrolled establishment can login **www.mhrdnats.gov.in**
- Step 9** : Establishment can see training & placement, job fair and contract details in the Home page

Required documents for registration

1. Head office / Corporate office / Factory address, Contact person, Phone, Mobile & e-mail id details
2. Current Manpower, Infrastructure for imparting training & Apprentices requirement details
3. After registration, Please submit the scanned copies of the documents as mentioned in Survey & Notification to the concerned Regional Board for validation

Creation of Apprenticeship Contract

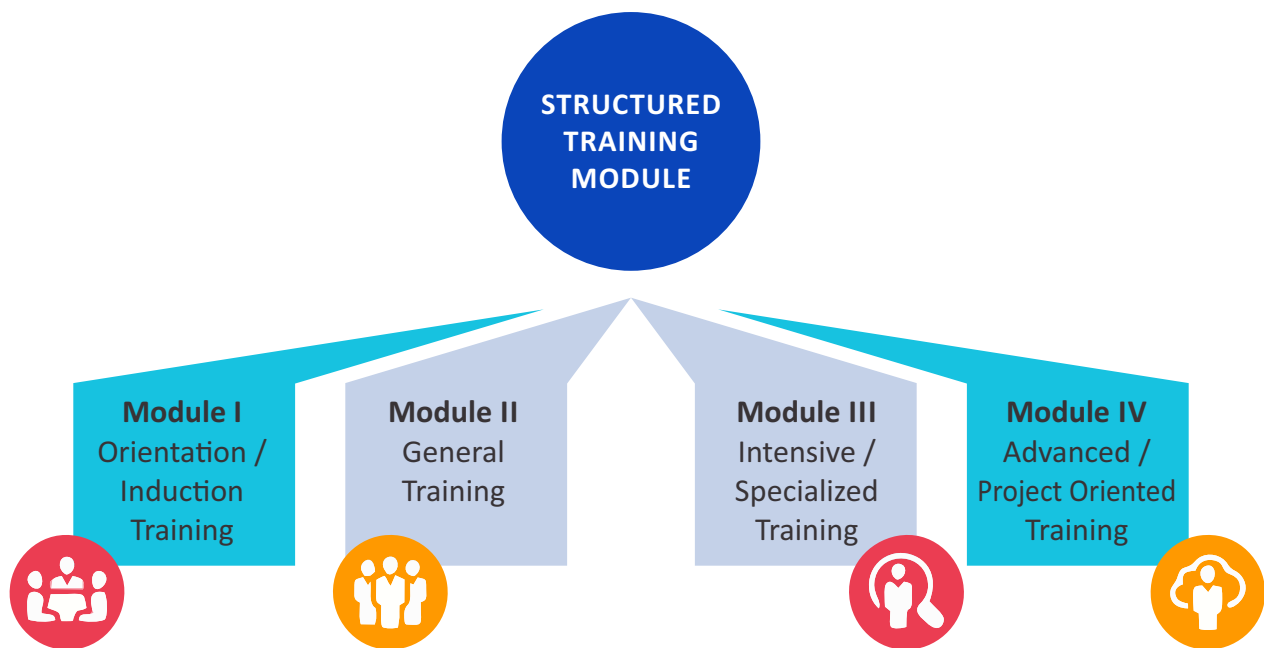
- Every contract of apprenticeship entered into under sub-section (1 of section 4 of the Act) shall be sent by the employer within thirty days to the Apprenticeship Adviser until a portal-site is developed by the Central Government and thereafter the details of contract of apprenticeship shall be entered on the portal-site within seven days, for verification and registration.
- In the case of objection in the contract of apprenticeships, the Apprenticeship Adviser shall convey the objection to the employer within fifteen days from the date of its receipt.
- The Apprenticeship Adviser shall register the contract of apprenticeship within thirty days from the date of its receipt.

Imparting Training To The Apprentices:

Every employer is required to formulate a 'Modular Training Program for the training of Graduate / Technician / Technician (Vocational) apprentices and get it approved by the respective Regional Central Apprenticeship Adviser.

The formulated "Modular training program" must have the provisions to develop general attributes such as communication skill, leadership skill, multi tasking skill, analytical skills and positive attitude.

The modular training program should also have the provisions to provide technical skill and maximum three areas of specializations. The training establishment should also conduct skill assessment on quarterly basis and ensure that the requisite inputs time to time is added to the training program so as to develop the skill sets in the trainees as much as possible.



Quarterly Assessment of The Skills

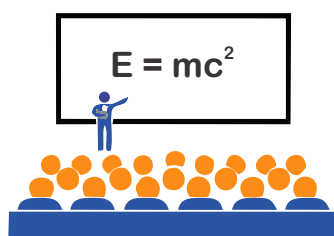


Apprentice Progress shall be recorded Online, on a quarterly basis in a format indicating the skill imparted to the Apprentices and shared with the Apprentices too

The training establishment shall ensure that the percentage of the unsuccessful apprentice shall not exceed 5% of the total apprentices engaged in the financial year



It shall be endeavor of the establishment to provide additional training and inputs to apprentices so as to ensure 100% success rate







In case of no improvement in the skill set of the apprentices the training establishment shall take adequate corrective measures to ensure the progress in skill development in the subsequent quarters



Ministry of Human Resource Development
Department of Higher Education
Government of India



IMPLEMENTING AUTHORITY

REGIONAL BOARDS	STATES UNDER PURVIEW	CONTACT DETAILS
 Southern Region, Chennai	Tamil Nadu Telangana AndhraPradesh Karnataka Kerala Puducherry Lakshadweep	Director & Regional Central Apprenticeship Adviser Board of Apprenticeship Training (SR) 4th Cross Road, CIT Campus, Taramani, Chennai - 600 113 Phone : 044 - 2254 2236 / 2254 2703 E-mail : boat_sr@vsnl.net Website : www.boatsr-apprentice.tn.nic.in Portal : www.mhrdnats.gov.in
 Eastern Region, Kolkata	Nagaland, Sikkim Orissa, Mizoram Manipur Jharkhand Bihar, Assam Andaman & Nicobar Arunachal Pradesh Meghalaya Tripura West Bengal	Director & Regional Central Apprenticeship Adviser Board of Practical Training (ER) Block-EA, Sector-1, Salt Lake City, (Opp. To Labony Estate), Kolkata - 700064 Phone : 033-2337 0750 / 2337 0751 E-mail : inf@boptr.gov.in Website : www.boptr.gov.in Portal : www.mhrdnats.gov.in
 Northern Region, Kanpur	Delhi Haryana Himachal Pradesh Uttar Pradesh Jammu & Kashmir Punjab Rajasthan Uttarakhand Chandigarh	Director & Regional Central Apprenticeship Adviser Board of Apprenticeship Training (NR) Plot No.16, Block-1 Lakhanpur, G.T.Road, Kanpur - 208 024 Phone : 0512-2584056 / 2584057 / 2580349 E-mail : admin@boatnr.org / info@boatnr.org Website : www.boatnr.org Portal : www.mhrdnats.gov.in
 Western Region , Mumbai	Chattisgarh Maharashtra Madhya Pradesh Gujarat Goa Daman Diu & Dadra Nagar Haveli	Director & Regional Central Apprenticeship Adviser Board of Apprenticeship Training (WR) 2 nd Floor, Administrative building, ATI Campus, V.N. Purav Marg, Sion, Mumbai - 400 022 Phone : 022-24055635 / 24053682, E-mail : director.boatwr@gmail.com Website : www.apprentice-engineer.com Portal : www.mhrdnats.gov.in