

## Mandatory Checklist

### Verification of Address/Location

Checklist	Verified Status
Name of the company	
City	
State	
Country	
Complete Address	

### Verification of Contact Details

Checklist (As mentioned in the company's website)	Verified Status
Is website active?	
General Email Id	
General contact number (Landline)	
SPOC Contact Name	
SPOC Designation	
SPOC Mobile Number	
SPOC Email ID	

### Verification of Registrations/Statutory

Checklist (As mentioned in the company's website)	Verified Status
Registration Type (Proprietorship/Partnership/Society/Company)	Mention type of registration
Udhyam Aadhar No	Mention Udhyam Aadhar No
MSME Registration	Mention the category of the company
GST Registration	Mention GST No
Pan	Mention Pan No
Aadhar	Mention Aadhar No
Labour License	
Pollution Control Board certification	

ETP Available	
STP Available	
Labour Statutory (PF/ESI)	
Export/Import License (If Applicable)	

Indicative Checklist (as claimed by the company)

**Quality & Safety**

Checklist	Verified Status
ISO/EN/ASQ certification	Mention the certification name
3s/5s/ZED/LEAN Implementation	
Bureau of Indian Standards (BIS) if applicable	
Others (Please specify)	

**Financial**

Checklist	Verified Status
Annual Turnover (FY 2017-2018, FY 2018-2019, FY 2019-2020)	
Total Investment on Equipment	
Total Investment on R&D (Research and Development)	
Other (Please Specify)	

**High Precision Machineries**

Checklist	Verified Status
1. Machinery Name & description	
2. Machinery Name & description	

### **Awards & Accolades**

Checklist	Verified Status
Mention the awards & recognitions received	

### **Innovations & Recognitions**

Checklist	Verified Status
Patent with description, Issuing Date, Issuing Authority and country	
Trademarks (if any)	
Copy rights (if any)	
Others (Please specify)	